

Ann Forrest

Born: 13th April 1980

C.V.

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Personal Profile:

I have a very 'hands on' approach to design. I approach each brief without preconception and have therefore produced a very varied and eclectic portfolio of idea based solutions always in a style relevant to the brief. I am a competent computer user and am proficient in all the usual Mac based packages. My illustration and image making abilities are to a high standard and I am a believer in understated, traditional typography as well as hand drawn and experimental type when used wisely. I work well as part of a team, sharing ideas and work load, but am also self motivated and hardworking so I am efficient when working individually too. I have found that my communicative skills are one of my strengths and in past experience I have enjoyed client liaison and am confident listening to and explaining plans and ideas.

Most Relevant Experience:

Nov 2002: Freelance logo design for Camelot Crafts (craft shop in Radcliffe-on-Trent, Nottm)
Jan 2001: Freelance Illustration for Merseyside Sex Education leaflet and posters. Worked closely with graphic designer developing a style for the leaflet and the characters that would appeal to the audience (14-17 year olds). Liaised with clients and other community groups involved in the project.
Jan 2002: Sell a range of hand made/ designed t-shirts in 'Coverage' (popular graffiti shop in Nottingham).
Summer 1999: Sold hand made greetings cards in the local craft shop, also did a number of commissions for personalized cards.

Other Useful Experience: _

Jan 2003-date: Membership Assistant for the National Council for Voluntary Organisations. Duties include processing membership applications, dealing with telephone and e-mail enquiries, generating and sending letters, using spreadsheets and invoicing members.
Sep 2002-Jan 2003: Accounts Assistant for Diabetes UK (charity). Duties include data entry, generating and sending letters, sorting forms and filing.
Jul-Aug 2001: Administrative Assistant for the Employment Service. Mainly telephone based; performing job searches for callers, advising them on how to apply for the vacancies and sending them application forms.

IT Skills:

I can use Adobe Photoshop, Illustrator, Quark Xpress, Streamline, Fontographer, Director, After Effects, Microsoft Word and Excel; using both Apple Macs and PCs.

Education and Qualifications Gained:

1999-2002: Liverpool John Moores University, Graphic Arts BA Honors Degree(Class 2 Division 1).
1998-1999: South Nottingham College, BTEC Diploma foundation studies in Art & Design.
1991-1998: Dayncourt School, A Levels English (A), Art (B), Psychology (B), Media Studies (B).

References:

Mike O'Shaugnessy (University Tutor): mickeyshona@hotmail.com / 0151 231 3179
Sam Whiel (Previous Employer): sam@burneverything.com / 0151 707 6707